



VALLABHBHAI PATEL CHEST INSTITUTE

University of Delhi,
Delhi - 110 007

CIRCULAR

Ref.No. Admn-I/SwachhtaPakhwada/2024/3008

Date: 13 March 2024

Sub: Observance of Fortnight SwachhtaPakhwada from 01st to 15th April 2024 in Central Government Hospitals/Institutes.

Ref: Ministry of Health & FW, Govt. of India's circular letter No. Z.28015/58/2021-H-II dated 30.01.2024.


With reference to the Ministry of Health & Family Welfare, Govt. of India's directives regarding observance of SwachhtaPakhwada from 1st April to 15th April 2024 by the Ministry along with hospitals/institutions under their aegis, the following activities shall be organized by VPCI as follows:

Date	Activity
01-15.04.24	<ul style="list-style-type: none">i) Cleanliness Pakhwada in the hospital wing premises including OPDs, wards, laboratories, RICU, emergency, registration counters, record room, workstations, stairs, patient waiting halls, toilets, open areas, parking areas and dustbins,ii) Cleaning, clearing of all residential areas, staff quarters.iii) Cleaning/polishing of floor/wall tiles inside hospital departments/premises.iv) Sanitization/fumigation of all premises including residential areas.
01-15.04.24	<ul style="list-style-type: none">i) Display of banners / posters on <i>SwachhtaPakhwada</i> at all main gates.ii) Whitewashing & painting of all main gates, compound walls, painting murals wherever necessary.iii) Disposal / removal of old files, weeding out old records, auction of obsolete / unserviceable items & equipment.iv) Ensuring installation of sufficient number of waste-bins for segregation in hospital/institute.v) Plantation of flowering plants and beautifying the garden area with grass beds.vi) Ensuring display oftobacco-free-zone posters / Covid protocols in all public places inside hospital/institute.vii) Procurement of hygiene related educational pamphlets, paper soaps, sanitizer pouches for free distribution in community.
01-15.04.24	Ensuring segregation of biodegradable / non-biodegradable waste material under biomedical waste management programme.

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01.04.24	i) Swachhta Pledge at 11 AM on 01.04.24 ii) Swachhta Pakhwada badges - to be worn by employees. iii) Pasting Swachhta Pakhwada sticker labels on OPD cards.
02.04.24	Organizing Swachhtasensitization programme for visitors and distribution of leaflets
03.04.24 / 04.04.24 / 05.04.24	Organizing a seminars on - i) hand wash hygiene for nursing staff – Ms. Dessy Benoy ii) biomedical waste management - Dr. Malini Shariff iii) good lab practices – Dr. Ritu Kulshrestha
06.04.24 / 07.04.24 / (Holidays)	Carrying out cleaning & washing inside and outside of all departments/sections, open areas and periphery of the Institute premises.
08.04.24	Organizing seminar / public lecture on pollution and health effect.
09.04.24	Organizing Swachhta rally and distribution of T-shirts/caps/badges/leaflets on swachhta pakhwada.
10.04.24 / 11.04.24	Visit to residential quarters & Patel Niwas Students Hostel to check on cleanliness and hygiene.
12.04.24	Organizing a seminar / mock drill on fire-safety
13.04.24 14.04.24 (Holidays)	Organizing swachhta camps in VPCI residential complexes Distribution of dustbins / indoor plants in residential areas
15.04.24	Visiting all departments to inspect cleanliness and preparation of report for submission to the Ministry.

This issues with the approval of the competent authority.


Deputy Registrar

CC to:

1. Dr. Vishal Bansal, Nodal Officer (SAP)
- to coordinate with all individuals / departments for implementation of the above activities
2. All HoDs – to bring to attention of staff / students in their respective departments.
3. JE (Civil) Maintenance Cell
- to make necessary arrangements / procurement of materials for implementation of activities as per the above Action Plan
- to make arrangements for photography of the activities on a day-to-day basis during the campaign period.
4. Mr. Joginder Singh, STA & Mr. KK Singh, Caretaker
- to supervise housekeeping / gardening and beautification activities during the campaign period
5. I/C (Website Division)
- to upload the photographs/videos to Website Division for uploading on VPCI websites / Swachhta Samiksha Portal as directed by the Nodal Officer
6. PS to Director for information.
7. All Notice Boards.
8. Office copy.
9. Master Copy.

] after due
approvals.

13/3/24